

# 2021 ANNUAL SECURITY REPORT

OCTOBER 2021 | LOUISVILLE, KY CAMPUS



 **GALEN**  
COLLEGE OF NURSING

[GalenCollege.edu](http://GalenCollege.edu)

# **Galen College of Nursing - Louisville, KY Campus**

## **2021 ANNUAL SECURITY REPORT**

### **Introduction**

This report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, as amended. It provides students and employees of Galen College of Nursing ("College") with information on: the College's security arrangements, policies and procedures; programs that provide education on such things as drug and alcohol abuse, awareness of various kinds of sex offenses, and the prevention of crime generally; and procedures the College will take to notify the campus community in the event of an emergency. Its purpose is to provide students and employees with information that will help them make informed decisions relating to their own safety and the safety of others.

### **Policy for Preparing the Annual Report**

This report is prepared by The Office of Regulatory Affairs and Compliance in cooperation with local law enforcement authorities and includes information provided by them as well as by the College's campus security authorities and various other elements of the College. Each year an e-mail notification is made to all enrolled students and employees that provides the website link to access this report. Prospective students and employees are also notified of the report's availability. Hard copies of the report may also be obtained at no cost by contacting [compliance@galencollege.edu](mailto:compliance@galencollege.edu). The College is committed to taking the actions necessary to provide a safe and secure working/learning environment for all students and staff. As a member of the campus community, you can feel safe and comfortable knowing that security procedures are in place that represent best practices in the field, and are constantly tested and re-evaluated for their effectiveness.

### **General Safety and Security Policies**

#### **Campus Security Personnel & Relationship with Local Law Enforcement**

The College does not have a campus security or police department.

While the College does not have any written agreements with local law enforcement agencies, it does maintain a close working relationship with local police.

#### **Campus Security Authorities**

The College has designated certain officials to serve as campus security authorities. Reports of criminal activity can be made to these officials. They in turn will ensure that the crimes are reported for collection as part of the College's annual report of crime statistics. The campus

security authorities to whom the College would prefer that crimes be reported are listed below.

- The Office of Regulatory Affairs and Compliance at [compliance@galencollege.edu](mailto:compliance@galencollege.edu)
- Marshall Moore, Regional Director of Campus Operations at [mmoore@galencollege.edu](mailto:mmoore@galencollege.edu); 502-410-6230 (office)

## **Reporting a Crime or Emergency**

The College encourages accurate and prompt reporting of all criminal actions, emergencies, or other incidents occurring on campus, on other property owned by the College, or on nearby public property to the appropriate administrator and appropriate police agencies. Such a report is encouraged even when the victim of a crime elects not to make a report or is unable to do so.

- If a crime is in progress or there is some other situation posing imminent danger, local law enforcement can be reached by dialing 911.
- All criminal actions detected during school operating hours are to be reported to the front desk at (502) 410-6200 who in turn will notify the school administrator on site. Galen supports the enforcement of all local, state, and national laws and will cooperate with appropriate law enforcement agencies in this activity.
- Students, staff, and visitors may also report situations to one of the campus security authorities identified above. Once reported, the individual may also be encouraged to report the situation to the appropriate police agency. If requested, a College staff member will assist in making the report to police.
- Victims or witnesses are encouraged to report crimes to Campus administration, and may contact the Office of Regulatory Affairs and Compliance at [compliance@galencollege.edu](mailto:compliance@galencollege.edu) to report crimes and instances where the individual wants to remain anonymous or report confidentially, within the parameters of the law.

## **Confidential Reporting**

The College will protect the confidentiality of victims. Only those with a need to know the identity for purposes of investigating the crime, assisting the victim or disciplining the perpetrator will know the victim's identity.

There are certain employees at the College who are required to report to the Title IX Coordinator when they become aware of alleged sexual misconduct (including, but not limited to, dating violence, domestic violence, sexual assault, and stalking), including providing the status of the parties if known. Other personnel may be allowed to keep such information private, and the School Counselor may not report this type of information, thus allowing the victim to keep the report confidential. A victim of other types of crimes (e.g., aggravated assault, burglary, etc.) who does not want to pursue action within the College disciplinary system or the criminal justice system is nevertheless encouraged to make a confidential report to a campus security authority or the School Counselor. Upon the victim's request, a report of the details of the incident can be filed with the College without revealing the victim's identity. Such a confidential report complies with the victim's wishes, but still helps the College take appropriate steps to ensure the future safety of the victim and others. With such information, the College can keep an accurate record of the number of incidents

involving members of the campus community, determine where a pattern of crime may be developing and alert the community as to any potential danger. These confidential reports are counted and disclosed in the annual crime statistics for the College.

The College encourages its professional counselors, if and when they deem it appropriate, to inform the person they are counseling to report crimes on a voluntary, confidential basis for inclusion in the annual report of crime statistics. The College does not have pastoral counselors.

### **Security of and Access to Campus Facilities**

Galen is committed to the safety of all students, faculty, and staff. Student, faculty, and staff are required to wear a photo identification badge when on campus or at a clinical site. These badges are provided when students begin their program of study and to employees on the first day of employment.

Entry doors to all campus facilities are locked and require either a security access code or swipe card to enter the premises. The codes are changed on a regular basis and swipe cards deactivated for inactive students and employees to ensure proper security access privileges. In addition, Galen may employ security to verify ID badges and disseminate visitor badges.

### **Security Considerations in the Maintenance of Facilities**

Each campus facility is leased and the College relies on the building landlord and management to make the appropriate repairs to keep the facility safe and in good working order. The Galen Facilities Department works to identify maintenance issues on campus that may be safety hazards. Safety checks are completed to identify street or safety lights that are not functioning properly, or to determine if shrubs or other landscaping might need trimming. Appropriate building management is notified for action. Maintenance personnel regularly check to ensure there is adequate lighting on pathways and that egress lighting is working in hallways and stairwells.

### **Educational Programs Related to Security Awareness and Prevention of Criminal Activity**

The College seeks to enhance the security of its campus and the members of the campus community by periodically presenting educational programs to inform students and employees about campus security procedures and practices, to encourage students and employees to be responsible for their own security and the security of others and to inform them about the prevention of crimes. These programs are discussed below.

The College provides information at the beginning of each academic term for students and employees regarding the College's security procedures and practices. This information can be found in the *Student Handbook*, *Employee Handbook*, and on digital display around campus. Among other things, it advises students and employees of the importance of reporting criminal activity, to whom crimes should be reported, being responsible for their own safety and the safety of others and practices regarding timely warnings and emergency notifications.

Crime prevention programs are also presented annually by the Office of Regulatory Affairs and Compliance and the campus's Title IX Coordinator during National Prevention Week.

### **Monitoring Off Campus Locations of Recognized Student Organizations**

The College does not have any officially recognized student organizations with off campus locations and therefore does not monitor or record criminal conduct occurring at such locations.

### **Disclosure of the Outcome of a Crime of Violence or Non-Forcible Sex Offense**

Upon written request, the College will disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the College against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of the paragraph.

The previous paragraph does not apply to victims of dating violence, domestic violence, sexual assault, or stalking because under the Violence Against Women Act both the accused and accuser in these cases are given the results without the need to make a written request.

## **Drug and Alcohol Policy**

The College is committed to creating and maintaining an environment that is free of alcohol abuse. The College prohibits the possession, use, and sale of alcohol beverage on campus or as any part of the College's activities, unless it is done so in accordance with applicable College policies, and it also enforces the state's underage drinking laws.

The College also enforces federal and state drug laws. The possession, sale, manufacture or distribution of illegal drugs is prohibited on campus or as any part of the College's activities. Violators of the College's policies or federal and state laws regarding illegal drugs will be subject to disciplinary action and possibly criminal prosecution.

### **Federal Drug Laws**

**Denial of Federal Benefits (21 U.S.C. § 862)** A federal drug conviction may result in the loss of federal benefits, including school loans, grants, scholarships, contracts, and licenses. Federal drug trafficking convictions may result in denial of federal benefits for up to five years for a first conviction. Federal drug convictions for possession may result in denial of federal benefits for up to one year for a first conviction and up to five years for subsequent convictions, successful completion of a drug treatment program, including periodic testing, and appropriate community service, or any combination of the three.

**Forfeiture of Personal Property and Real Estate (21 U.S.C. § 853)** Any person convicted of a federal drug offense punishable by more than one year in prison shall forfeit to the United States any personal or real property related to the violation. A warrant of seizure may be issued and property seized at the time an individual is arrested on charges that may result in forfeiture.

**Federal Drug Trafficking Penalties (21 U.S.C. § 841)** Penalties for federal drug trafficking convictions vary according to the type and quantity of the controlled substance involved in the transaction. Penalties for subsequent convictions are more severe.

In the case of a controlled substance in schedule I or schedule II, GHB, or flunitrazepam, a person shall be sentenced to a term of imprisonment of not more than 20 years. If death or serious bodily injury results from the use of a controlled substance which has been illegally distributed, the person convicted on federal charges of distributing the substance faces the possibility of a life sentence and fines ranging up to \$10 million.

In the case of a controlled substance in schedule III, a person shall be sentenced to a term of imprisonment of not more than 10 years, and if death or serious bodily injury results, shall be sentenced to a term of imprisonment of not more than 15 years or a fine not to exceed \$500,000, or both, for a first offense.

For less than 50 kilograms of marijuana, the term of imprisonment shall not be more than five years, and the fine shall not be more than \$250,000, or both, for a first offense.

In the case of a schedule IV substance, the term of imprisonment shall not be more than five years, and the fine shall not be more than \$250,000, or both, for a first offense.

Persons convicted on federal charges of drug trafficking within 1,000 feet of an elementary school, secondary school, college, or university (**21 U.S.C. § 860**) face penalties of prison terms and fines which are twice as high as the regular penalties for the offense, with a mandatory prison sentence of at least one year, unless the offense involves five grams or less of marijuana.

**Federal Drug Possession Penalties (21 U.S.C. § 844)** Persons convicted on federal charges of possessing any controlled substance face penalties of up to one year in prison, a mandatory fine of no less than \$1,000, or both. Second convictions are punishable by not less than 15 days but not more than two years in prison and a minimum fine of \$2,500. Subsequent convictions are punishable by not less than 90 days but not more than three years in prison and a minimum fine of \$5,000.

### Drug and Alcohol State Laws

| Category                | Summary (Kentucky Revised Statutes)   |
|-------------------------|---|
| Possession of Marijuana | Possession of marijuana is a Class B misdemeanor, punishable by up to 45 days in jail and a \$250 fine. KY. REV. STAT. ANN. § 218A.1422. Medical marijuana is not legal in Kentucky, although CBD oil derived from hemp may be prescribed for certain medical conditions. KY. REV. STAT. ANN. § 218A.010.   |
| Controlled Substances   | Kentucky has a range of statutes governing controlled substances and their possession, use, and sale. KY. REV. STAT. ANN. §§ 218A.005-218A.994. No person may possess a controlled substance except as authorized by law. KY. REV. STAT. ANN. § 218A.1404. A first offense is a Class A misdemeanor, resulting in between 90 days and 12 months in jail and a fine up to \$500. <i>Id.</i> Selling controlled substances is a Class D |

| Category                          | Summary (Kentucky Revised Statutes)  |
|-----------------------------------|--|
|                                   | felony, with a minimum of 1 year in Jail. Possession of drug paraphernalia is also illegal. KY. REV. STAT. ANN. § 218A.500.<br><br>As an example, a person in possession of more than 8 ounces of marijuana is presumed to have the intent to sell it and faces between 1 and 5 years in prison.   |
| Alcohol and Minors                | A person under 21 shall not possess alcoholic beverages or mispresent his or her age for the purpose of purchasing or attempting to purchase an alcoholic beverage. KY. REV. STAT. ANN. § 244.085. A first offense results in a Class B misdemeanor, which means up to 90 days in jail and a fine up to \$250. KY. REV. STAT. ANN. §§ 532.020, 532.090, 534.040.   |
| Driving Under the Influence (DUI) | It is illegal to operate a vehicle with an alcohol concentration of 0.08 or more or while under the influence of alcohol. KY. REV. STAT. ANN. § 189A.010. Doing so, as a first offense, results in a fine between \$200–\$500, 2–30 days in jail, or both. KY. REV. STAT. ANN. § 189A.010(5). Penalties increase with each additional offense within a ten-year period. Id. For any person under the age of 21, the maximum allowable alcohol concentration is 0.02. |

## Drug and Alcohol Abuse Prevention Program

In compliance with the Drug Free Schools and Communities Act (DFSCA), the College has a drug and alcohol abuse prevention program, which includes an annual notification to students and employees regarding certain drug/alcohol-related information (such as legal sanctions for violations of applicable laws, health risks, etc.) and a biennial review of this program to evaluate its effectiveness and assess whether sanctions are being consistently enforced. For more information, see below.

- Galen's drug/alcohol policies applicable to students can be found on the Consumer Disclosures page of our website under the "Drug Law Violations" and "Federal and State Drug Trafficking Penalties" headings: <https://galencollege.edu/consumer-disclosures>.
- The *Drug Free Policy* is published in the "Health & Safety" section of the Student Catalog: [https://galencollege.edu/wp-content/uploads/2020/08/Louisville\\_Catalog\\_JUL\\_20.pdf](https://galencollege.edu/wp-content/uploads/2020/08/Louisville_Catalog_JUL_20.pdf).
- The College also has a *Drug-free Workplace Policy* available on its internal Employee Resource Center.
- For more information about the biennial review of the College's drug and alcohol abuse prevention program, please contact the Office of Regulatory Affairs and Compliance at [compliance@galencollege.edu](mailto:compliance@galencollege.edu).

## **Policies, Procedures, and Programs Related to Dating Violence, Domestic Violence, Sexual Assault, and Stalking**

Consistent with applicable laws, the College prohibits dating violence, domestic violence, sexual assault, and stalking. The College's policy used to address complaints of this nature, as well as the procedures for filing, investigating and resolving complaints, may be found at:

- Resolution of Grievances Policy and Procedure - Disabilities, Discrimination, Harassment, and Retaliation: <https://galencollege.edu/accommodations>
- <https://galencollege.edu/wp-content/uploads/2020/08/Equal-Opportunity-Discrimination-and-Harassment-Policy.pdf>
- Equal Opportunity, Discrimination, and Harassment Policy:
- <https://galencollege.edu/accommodations>
- Sexual Harassment Policy & Investigative Procedures: <https://galencollege.edu/wp-content/uploads/2020/08/Galen-College-of-Nursing-Sexual-Harassment-Policy.pdf>

The following sections of this report discuss the College's educational programs to promote the awareness of dating violence, domestic violence, sexual assault and stalking; provides information concerning procedures students and employees should follow and the services available in the event they do become a victim of one of these offenses, and advises students and employees of the disciplinary procedures that will be followed after an allegation that one of these offenses has occurred.

### Primary Prevention and Awareness Program:

The College conducts a Primary Prevention and Awareness Program (PPAP) for all incoming students and new employees. The PPAP advises campus community members that the College prohibits the offenses of dating violence, domestic violence, sexual assault and stalking. They are also informed of the topics discussed below, including relevant definitions, risk reduction, and bystander intervention.

### Crime Definitions

| Crime Type<br>(Kentucky<br>Revised Statutes)          | Definitions   |
|---|---|
| Dating Violence<br>(Ky. Rev. Stat.<br>Ann. § 456.010) | <ul style="list-style-type: none"> <li>• "Dating violence and abuse" means physical injury, serious physical injury, stalking, sexual assault, strangulation, or the infliction of fear of imminent physical injury, serious physical injury, sexual abuse, strangulation, or assault occurring between persons who are or have been in a dating relationship.</li> <li>• "Dating relationship" means a relationship between individuals who have or have had a relationship of a romantic or intimate nature. It does not include a casual acquaintanceship or ordinary fraternization in a business or social context. The following factors may be considered in addition to any other relevant factors in determining whether the relationship is or was of a romantic or intimate nature: (a) Declarations of romantic interest; (b) The relationship was characterized by the expectation of affection; (c) Attendance at social outings together as a couple; (d) The frequency and type of interaction between the persons, including whether the persons have been involved together over time and on a continuous basis during the course of the relationship; (e) The length and recency of the relationship; and (f) Other indications of a substantial connection that would lead a reasonable person to understand that a dating relationship existed.</li> </ul> |

| <b>Crime Type<br/>(Kentucky<br/>Revised Statutes)</b> | <b>Definitions</b>   |
|---|--|
| Domestic Violence (Ky. Rev. Stat. Ann. § 403.720)     | <ul style="list-style-type: none"> <li>• "Domestic violence and abuse" means physical injury, serious physical injury, stalking, sexual abuse, strangulation, assault, or the infliction of fear of imminent physical injury, serious physical injury, sexual abuse, strangulation, or assault between family members or members of an unmarried couple.</li> <li>• "Family member" means a spouse, including a former spouse, a grandparent, a grandchild, a parent, a child, a stepchild, or any other person living in the same household as a child if the child is the alleged victim.</li> <li>• "Member of an unmarried couple" means each member of an unmarried couple which allegedly has a child in common, any children of that couple, or a member of an unmarried couple who are living together or have formerly lived together.</li> </ul>   |
| Stalking  | <ul style="list-style-type: none"> <li>• Stalking in the first degree (Ky. Rev. Stat. Ann. § 508.140): A person is guilty of stalking in the first degree, (a) When he intentionally: (1) Stalks another person; and (2) Makes an explicit or implicit threat with the intent to place that person in reasonable fear of: (a) Sexual contact as defined in KRS 510.010; (b) Serious physical injury; or (c) Death; and (b) (1) A protective order has been issued by the court to protect the same victim or victims and the defendant has been served with the summons or order or has been given actual notice; or (2) A criminal complaint is currently pending with a court, law enforcement agency, or prosecutor by the same victim or victims and the defendant has been served with a summons or warrant or has been given actual notice; or (3) The defendant has been convicted of or pled guilty within the previous five (5) years to a felony or to a Class A misdemeanor against the same victim or victims; or (4) The act or acts were committed while the defendant had a deadly weapon on or about his person.</li> <li>• Stalking in the second degree (Ky. Rev. Stat. Ann. § 508.150): A person is guilty of stalking in the second degree when he intentionally: (a) Stalks another person; and (b) Makes an explicit or implicit threat with the intent to place that person in reasonable fear of: (1) Sexual contact as defined in KRS 510.010; (2) Physical injury; or (3) Death.</li> <li>• "Stalking" refers to conduct prohibited as stalking under KRS 508.140 and 508.150, or a criminal attempt, conspiracy, facilitation, or solicitation to commit the crime of stalking. (Ky. Rev. Stat. Ann. § 456.010(7)).</li> <li>• For purposes of the stalking offenses listed above, the following definitions apply (Ky. Rev. Stat. Ann. § 508.130):             <ul style="list-style-type: none"> <li>○ To "stalk" means to engage in an intentional course of conduct: (1) Directed at a specific person or persons; (2) Which seriously alarms, annoys, intimidates, or harasses the person or persons; and (3) Which serves no legitimate purpose; (b) The course of conduct shall be that which</li> </ul> </li> </ul> |

| <b>Crime Type<br/>(Kentucky<br/>Revised Statutes)</b>      | <b>Definitions</b>   |
|--|--|
|  | <p>would cause a reasonable person to suffer substantial mental distress.</p> <ul style="list-style-type: none"> <li>○ "Course of conduct" means a pattern of conduct composed of two (2) or more acts, evidencing a continuity of purpose. One (1) or more of these acts may include the use of any equipment, instrument, machine, or other device by which communication or information is transmitted, including computers, the Internet or other electronic network, cameras or other recording devices, telephones or other personal communications devices, scanners or other copying devices, and any device that enables the use of a transmitting device. Constitutionally protected activity is not included within the meaning of "course of conduct." If the defendant claims that he was engaged in constitutionally protected activity, the court shall determine the validity of that claim as a matter of law and, if found valid, shall exclude that activity from evidence.</li> </ul>  |
| Sexual Assault<br>(Ky. Rev. Stat.<br>Ann. §<br>456.010(6)) | Kentucky law states that "sexual assault" refers to conduct prohibited as any degree of rape, sodomy, or sexual abuse under KRS Chapter 510 or a criminal attempt, conspiracy, facilitation, or solicitation to commit any degree of rape, sodomy, or sexual abuse, or incest under KRS 530.020.   |
| Rape, Fondling,<br>Incest, Statutory<br>Rape               | <p>For purposes of the Clery Act, the term "sexual assault" includes the offenses of rape, fondling, incest, and statutory rape. These definitions under Kentucky law are as follows:</p> <ul style="list-style-type: none"> <li>• Rape in the first degree (Ky. Rev. Stat. Ann. § 510.040): A person is guilty of rape in the first degree when: (a) He engages in sexual intercourse with another person by forcible compulsion; or (b) He engages in sexual intercourse with another person who is incapable of consent because he: (1) Is physically helpless; or (2) Is less than twelve (12) years old.</li> <li>• Rape in the second degree (Ky. Rev. Stat. Ann. § 510.050): A person is guilty of rape in the second degree when: (a) Being eighteen (18) years old or more, he or she engages in sexual intercourse with another person less than fourteen (14) years old; or (b) He or she engages in sexual intercourse with another person who is mentally incapacitated or who is incapable of consent because he or she is an individual with an intellectual disability.</li> <li>• Rape in the third degree (Ky. Rev. Stat. Ann. § 510.060): A person is guilty of rape in the third degree when: (a) Being twenty-one (21) years old or more, he or she engages in sexual intercourse with another person less than sixteen (16) years old; (b) Being at least ten (10) years older than a person who is sixteen (16) or seventeen (17) years old at the time of sexual intercourse, he or she engages in sexual intercourse with the person; (c) Being twenty-one (21) years old or more, he or she engages in sexual intercourse</li> </ul> |

| <b>Crime Type<br/>(Kentucky<br/>Revised Statutes)</b> | <b>Definitions</b>  |
|---|---|
|   | <p>with another person less than eighteen (18) years old and for whom he or she provides a foster family home as defined in KRS 600.020; (d) Being a person in a position of authority or position of special trust, as defined in KRS 532.045, he or she engages in sexual intercourse with a minor under eighteen (18) years old with whom he or she comes into contact as a result of that position.</p> <ul style="list-style-type: none"> <li>• Fondling: The institution has determined, based on good-faith research, that Kentucky law does not define the term fondling.</li> <li>• Incest (Ky. Rev. Stat. Ann. § 530.020): A person is guilty of incest when he or she has sexual intercourse or deviate sexual intercourse, as defined in KRS 510.010, with a person whom he or she knows to be an ancestor, descendant, uncle, aunt, brother, or sister. The relationships referred to herein include blood relationships of either the whole or half blood without regard to legitimacy, relationship of parent and child by adoption, relationship of stepparent and stepchild, and relationship of stepgrandparent and stepgrandchild.</li> <li>• Statutory Rape: The institution has determined, based on good-faith research, that Kentucky law does not define the term statutory rape.</li> </ul>  |
| Other "sexual assault" crimes                         | <p>Other crimes under Kentucky law that may be classified as a "sexual assault" include the following:</p> <ul style="list-style-type: none"> <li>• Sodomy in the first degree (Ky. Rev. Stat. Ann. § 510.070): A person is guilty of sodomy in the first degree when: (a) He engages in deviate sexual intercourse with another person by forcible compulsion; or (b) He engages in deviate sexual intercourse with another person who is incapable of consent because he: (1) Is physically helpless; or (2) Is less than twelve (12) years old.</li> <li>• Sodomy in the second degree (Ky. Rev. Stat. Ann. § 510.080): A person is guilty of sodomy in the second degree when: (a) Being eighteen (18) years old or more, he or she engages in deviate sexual intercourse with another person less than fourteen (14) years old; or (b) He or she engages in deviate sexual intercourse with another person who is mentally incapacitated or who is incapable of consent because he or she is an individual with an intellectual disability.</li> <li>• Sodomy in the third degree (Ky. Rev. Stat. Ann. § 510.090): (a) Being twenty-one (21) years old or more, he or she engages in deviate sexual intercourse with another person less than sixteen (16) years old; (b) Being at least ten (10) years older than a person who is sixteen (16) or seventeen (17) years old at the time of deviate sexual intercourse, he or she engages in deviate sexual intercourse with the person; (c) Being twenty-one (21) years old or more, he or she engages in deviate sexual intercourse with another person less than eighteen (18) years old and for whom he or she</li> </ul> |

| Crime Type<br>(Kentucky<br>Revised Statutes) | Definitions   |
|--|---|
|  | <p>provides a foster family home as defined in KRS 600.020; (d) Being a person in a position of authority or position of special trust, as defined in KRS 532.045, he or she engages in deviate sexual intercourse with a minor less than eighteen (18) years old with whom he or she comes into contact as a result of that position.</p> <ul style="list-style-type: none"> <li>• Sexual abuse in the first degree (Ky. Rev. Stat. Ann. § 510.110): A person is guilty of sexual abuse in the first degree when: (a) He or she subjects another person to sexual contact by forcible compulsion; or (b) He or she subjects another person to sexual contact who is incapable of consent because he or she: (1) Is physically helpless; (2) Is less than twelve (12) years old; (3) Is mentally incapacitated; or (4) Is an individual with an intellectual disability; or (c) Being twenty-one (21) years old or more, he or she: (1) Subjects another person who is less than sixteen (16) years old to sexual contact; (2) Engages in masturbation in the presence of another person who is less than sixteen (16) years old and knows or has reason to know the other person is present; or (3) Engages in masturbation while using the Internet, telephone, or other electronic communication device while communicating with a minor who the person knows is less than sixteen (16) years old, and the minor can see or hear the person masturbate; or (4) Being a person in a position of authority or position of special trust, as defined in KRS 532.045, he or she, regardless of his or her age, subjects a minor who is less than eighteen (18) years old, with whom he or she comes into contact as a result of that position, to sexual contact or engages in masturbation in the presence of the minor and knows or has reason to know the minor is present or engages in masturbation while using the Internet, telephone, or other electronic communication device while communicating with a minor who the person knows is less than sixteen (16) years old, and the minor can see or hear the person masturbate.</li> <li>• Sexual abuse in the second degree (Ky. Rev. Stat. Ann. § 510.120 (a)): A person is guilty of sexual abuse in the second degree when he or she is at least eighteen (18) years old but less than twenty-one (21) years old and subjects another person who is less than sixteen (16) years old to sexual contact.</li> <li>• Sexual abuse in the third degree (Ky. Rev. Stat. Ann. § 510.130): A person is guilty of sexual abuse in the third degree when he or she subjects another person to sexual contact without the latter's consent.</li> <li>• Sexual misconduct (Ky. Rev. Stat. Ann. § 510.140): A person is guilty of sexual misconduct when he engages in sexual intercourse or deviate sexual intercourse with another person without the latter's consent.</li> </ul> |

| Crime Type<br>(Kentucky<br>Revised Statutes) | Definitions  |
|--|--|
| Consent (as it relates to sexual activity)   | <ul style="list-style-type: none"> <li>• Lack of consent (Ky. Rev. Stat. Ann. § 510.020):               <ol style="list-style-type: none"> <li>1. Whether or not specifically stated, it is an element of every offense defined in this chapter that the sexual act was committed without consent of the victim.</li> <li>2. Lack of consent results from: (a) Forcible compulsion; (b) Incapacity to consent; or (c) If the offense charged is sexual abuse, any circumstances in addition to forcible compulsion or incapacity to consent in which the victim does not expressly or impliedly acquiesce in the actor's conduct.</li> <li>3. A person is deemed incapable of consent when he or she is: (a) Less than sixteen (16) years old; (b) Sixteen (16) or seventeen (17) years old and the actor is at least ten (10) years older than the victim at the time of the sexual act; (c) An individual unable to communicate consent or lack of consent, or unable to understand the nature of the act or its consequences, due to an intellectual disability or a mental illness; (d) Mentally incapacitated; (e) Physically helpless; or (f) Under the care or custody of a state or local agency pursuant to court order and the actor is employed by or working on behalf of the state or local agency.</li> <li>4. The provisions of subsection (3)(e) of this section shall not apply to persons who are lawfully married to each other and no court order is in effect prohibiting contact between the parties.</li> </ol> </li> </ul> |

College Definition of Consent

The College uses the following definition of consent in its Sexual Harassment Policy:

“Consent” refers to words or actions that a reasonable person in the perspective of the Respondent would understand as agreement to engage in the sexual conduct at issue. A person who is Incapacitated is not capable of giving Consent. Lack of consent is a critical factor in determining whether Sexual Harassment has occurred. As defined above, consent is a mutual, voluntary, and informed agreement to participate in specific sexual acts with another person that is not achieved through unreasonable manipulation or coercion—or any kind of physical force or weapon—and requires having cognitive ability to agree to participate. Consent requires an outward demonstration, through mutually understandable words, conduct or action, indicating that an individual has freely chosen to engage in the specific sexual acts. A verbal “no” constitutes lack of consent, even if it sounds insincere or indecisive. Impairment or incapacitation due to alcohol and/or drug use, permanent/ temporary psychological or physical disability, and being below the age of consent in the applicable jurisdiction are factors which detract from or make consent impossible. Silence or an absence of resistance does not imply consent, and consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Even in the context of an ongoing relationship, consent must be sought and freely given for each specific

sexual act. Consent may be withdrawn at any time. When consent is withdrawn, sexual activity must immediately stop.

### Risk Reduction

If you find yourself in an uncomfortable sexual situation, these suggestions may help you reduce your risk:

- Make your limits known before going too far.
- You can withdraw consent to sexual activity at any time. Do not be afraid to tell a sexual aggressor “NO” clearly and loudly.
- Try to remove yourself from the physical presence of a sexual aggressor. Be direct as possible about wanting to leave the environment.
- Grab someone nearby and ask them for help.
- Be responsible about your alcohol and/or drug use. Alcohol and drugs can lower your sexual inhibitions and may make you vulnerable to someone who views an intoxicated/high person as a sexual opportunity.
- Attend large parties with friends you trust. Watch out for your friends and ask that they watch out for you.
- Be aware of someone trying to slip you an incapacitating “rape drug” like Rohypnol or GHB.

If you find yourself in the position of being the initiator of sexual behavior, these suggestions may help you to reduce your risk of being accused of sexual assault or another sexual crime:

- Remember that you owe sexual respect to the other person.
- Don’t make assumptions about the other person’s consent or about how far they are willing to go.
- Remember that consent to one form of sexual activity does not necessarily imply consent to another form of sexual behavior.
- If your partner expresses a withdrawal of consent, stop immediately.
- Clearly communicate your sexual intentions so that the other person has a chance to clearly tell you their intentions.
- Consider “mixed messages” a clear sign that the other person is uncomfortable with the situation and may not be ready to progress sexually.
- Don’t take advantage of someone who is really drunk or on drugs, even if they knowingly and intentionally put themselves in that state. Further, don’t be afraid to step in if you see someone else trying to take advantage of a nearly incapacitated person.
- Be aware of the signs of incapacitation, such as slurred speech, bloodshot eyes, vomiting, unusual behavior, passing out, staggering, etc.

It is also important to be aware of the warning signs of an abusive person. Some examples include: past abuse; threats of violence or abuse; breaking objects; using force during an argument; jealousy; controlling behavior; quick involvement; unrealistic expectations; isolation; blames others for problems; hypersensitivity; cruelty to animals or children; “playful” use of force during sex; Jekyll-and-Hyde personality.

### Bystander Intervention

In addition to reporting incidents to appropriate authorities, below are some ways in which individuals can take safe and positive steps to prevent harm and intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking against another person.

- Look out for those around you.
- Realize that it is important to intervene to help others.
- Treat everyone respectfully. Do not be hostile or an antagonist.
- Be confident when intervening.
- Recruit help from others if necessary.
- Be honest and direct.
- Keep yourself safe.
- If things get out of hand, don't hesitate to contact the police.

#### Other Information Covered by the PPAP

The PPAP also provides information on possible sanctions and protective measures that may be imposed following a determination that an offense of dating violence, domestic violence, sexual assault, or stalking has occurred, an explanation of the disciplinary procedures that will be followed when one of these offenses is alleged, the rights of the parties in such a proceeding, available resources, and other pertinent information. Much of this information is set forth in the upcoming sections of this security report.

#### **Ongoing Prevention and Awareness Campaign:**

The College also conducts an Ongoing Prevention and Awareness Campaign (OPAC) aimed at all students and employees. This campaign covers the same material as provided in the PPAP, but is intended to increase the understanding of students and employees on these topics and to improve their skills for addressing the offenses of dating violence, domestic violence, sexual assault and stalking.

#### **PPAP and OPAC Programming Methods:**

The PPAP and OPAC are carried out in a variety of ways, using a range of strategies, and, as appropriate, targeting specific audiences throughout the College. Methods include, but are not limited to: presentations, online training modules, distribution of written materials, periodic email blasts, and guest speakers. A summary of this programming is provided below.

- New students receive education on the prevention of dating violence, domestic violence, sexual assault, and stalking through a presentation prepared by the Title IX Coordinator. Depending on the program of study, students will receive additional education and training during NSG 3050 Transition to Baccalaureate Nursing (RN to BSN Program), GPS 1200 Galen Pathway to Success (ADN & BSN Programs), NU 136 Fundamentals of Nursing (PN Program, Day Option), NU 129 Fundamentals of Nursing I (PN Program, Evening Option), and NSG 5000 (MSN program).
- All new employees receive the *Employee Handbook* upon hire and are required to understand the College's policies and procedures on these topics. Annual training programs also exist for employees.
- As part of its ongoing campaign, the College uses a variety of strategies, such as in-person presentations by sexual assault organizations, email blasts with pertinent

information, portal announcements, etc. While programming occurs annually, the College also offers educational literature in coordination with nationally recognized observances such as Sexual Assault Awareness Month and Domestic Violence Awareness Month.

### **Procedures to Follow if You are a Victim of Dating Violence, Domestic Violence, Sexual Assault, or Stalking:**

If you are a victim of dating violence, domestic violence, sexual assault, or stalking, go to a safe place and call 911. You may also contact the campus's Title IX Coordinator, Sanja Preston, at 502-813-4709 or [spreston@galencollege.edu](mailto:spreston@galencollege.edu).

Victims will be notified in writing of the procedures to follow, including:

1. To whom and how the alleged offense should be reported (contact the Title IX Coordinator or refer to the other resources listed in this report).
2. The importance of preserving evidence that may be necessary to prove the offense in a criminal proceeding or disciplinary action or to obtain a protective order.
3. The victim's options regarding notification to law enforcement, which are: (a) the option to notify either on-campus or local police; (b) the option to be assisted by campus security authorities in notifying law enforcement if the victim so chooses (the institution is obligated to comply with such a request if it is made); and (c) the option to decline to notify such authorities.
4. Where applicable, the rights of victims and the institution's responsibilities regarding orders of protection, no-contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court.

#### *Preservation of Evidence & Forensic Examinations*

Victims of physical assault are advised to not remove clothing items worn during or following an assault, as they frequently contain valuable fiber, hair, and fluid evidence. Don't bathe or wash, or otherwise clean the environment in which the assault occurred. You can obtain a forensic examination at University of Louisville Hospital; 530 S Jackson St, Louisville, KY 40202; 502-562-3000..

Completing a forensic examination does not require you to file a police report, but having a forensic examination will help preserve evidence in case you decide at a later date to file a police report.

Victims are also advised to retain evidence in electronic formats (e.g., text messages, emails, photos, social media posts, screenshots, etc.). Such evidence is valuable in all situations, and it may be the only type of evidence available in instances of stalking.

#### *Security/Law Enforcement & How to Make a Police Report*

- The institution does not have a Campus Security Department
- Louisville Metro Police Department; 633 W Jefferson St, Louisville, KY 40202; 502-574-7111; Emergency - 911

- To make a police report, a victim should contact the local police agency listed above either by phone or in-person. The victim should provide as much information as possible, including name, address, and when and what occurred, to the best of the victim's ability.

### Information about Legal Protection Orders

In Kentucky, victims may obtain a protective order, which provides protective relief for victims of interpersonal violence, stalking, or sexual assault. A protection order may be obtained by filing a petition with the court. A hearing is typically scheduled within 14 days, and a temporary protective order will be put in place until the hearing occurs. At the hearing, the court may dismiss the case or issue a DVO or IPO (domestic violence order or interpersonal protective order). More information about protective orders in Kentucky can be found

at: <https://kycourts.gov/resources/publicationsresources/Publications/P123ProtectiveOrderBooklet.pdf>.

- A petition can be filed for in a circuit court. The address for the Jefferson County Circuit Court clerk is: Louis D. Brandeis Hall of Justice, 600 W Jefferson St, Room 2008, Louisville, KY 40202.
- The circuit court clerk's office can provide the necessary forms and may assist in completing the forms. Forms may also be found online at: <https://kycourts.gov/resources/legalforms/Pages/legalformlibrary.aspx>. A victim should be prepared to present documentation and/or other forms of evidence when filing for an order of protection.

When a protection order is granted, it is enforceable statewide. If you have obtained a protection order and need it to be enforced in your area, you should contact the local police department.

The institution will also enforce any temporary restraining order or other no contact order against the alleged perpetrator from a criminal, civil, or tribal court. Any student or employee who has a protection order or no contact order should notify the Title IX Coordinator and provide a copy of the restraining order so that it may be kept on file with the institution and can be enforced on campus, if necessary. Upon learning of any orders, the institution will take all reasonable and legal action to implement the order.

The institution does not issue legal orders of protection. However, as a matter of institutional policy, the institution may impose a no-contact order between individuals in appropriate circumstances. The institution may also issue a "no trespass warning" if information available leads to a reasonable conclusion that an individual is likely to cause harm to any member of the campus community. A person found to be in violation of a No Trespass Warning may be arrested and criminally charged.

### **Available Victim Services:**

Victims will be provided written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to them, both within the College and in the surrounding community. Those services include:

### *College Resources*

- Student Resource Coordinator; Section 504/Title IX Coordinator: Sanja Preston, MSW, CSW at 502-813-4709 or [spreston@galencollege.edu](mailto:spreston@galencollege.edu).
- School Counselor: Linda Rice, Psy.D. - Students may schedule a meeting with the School Counselor by contacting the Title IX Coordinator.
- Student Financial Aid – Sometimes a victim of a crime may feel the need to take a leave of absence from school. If a student is considering a leave of absence based on the circumstances of a complaint, he/she should understand there may be financial aid implications in taking such leave. This should be discussed with financial aid personnel, and the Title IX Coordinator can assist in facilitating this conversation if desired. The College’s financial aid website can be found at: <https://galencollege.edu/tuition-financial-aid>.

### *Local Hospitals*

- [Baptist Eastpoint](#) – (502) 897 – 8888
- [Norton Brownsboro Hospital](#) – (502) 446-8000
- [UofL Health – Medical Center Northeast](#) (502) 210 – 4200

### *State/Local Resources*

- Centerstone (mental health services): <https://centerstone.org>
- Center for Women and Families: <https://www.thecenteronline.org/> (24-hour hotline: 1-844-237-2331)
- Kentucky Association of Sexual Assault Programs: <https://www.kasap.org>
- Kentucky Coalition Against Domestic Violence: <https://kcadv.org>
- Legal Aid Society (Louisville): <http://www.laslou.org/>
- Kentucky Legal Aid: <https://www.klaid.org>

### *National Resources*

- National Domestic Violence Hotline: 1-800-799-7233
- National Sexual Assault Hotline: 1-800-656-4673
- Rape, Abuse and Incest National Network (RAINN): <https://www.rainn.org/>
- US Dept. of Justice Office on Violence Against Women: <https://www.justice.gov/ovw>
- National Coalition Against Domestic Violence: <http://www.ncadv.org/>
- National Sexual Violence Resource Center: <http://www.nsvrc.org/>
- U.S. Citizenship and Immigration Services: <https://www.uscis.gov/>
- Immigration Advocates Network: <https://www.immigrationadvocates.org/>

### **Accommodations and Protective Measures:**

The College will provide written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations or protective measures. If victims request these accommodations or protective measures and they are reasonably available the College is obligated to provide them, regardless of whether the victim chooses to report the crime to campus security or local law enforcement.

Requests for accommodations or protective measures should be made to the campus's Title IX Coordinator, Sanja Preston, at 502-813-4709 or [spreston@galencollege.edu](mailto:spreston@galencollege.edu), and the Title IX Coordinator is responsible for deciding what, if any, accommodations or protective measures will be implemented.

When determining the reasonableness of such a request, the College may consider, among other factors, the following:

- The specific need expressed by the complainant.
- The age of the students involved.
- The severity or pervasiveness of the allegations
- Any continuing effects on the complainant
- Whether the complainant and alleged perpetrator share the same class or job location.
- Whether other judicial measures have been taken to protect the complainant (e.g., civil protection orders).

The College will maintain as confidential any accommodations or protective measures provided a victim to the extent that maintaining confidentiality would not impair the College's ability to provide them. However, there may be times when certain information must be disclosed to a third party in order to implement the accommodation or protective measure. Such decisions will be made by the College in light of the surrounding circumstances, and disclosures of this nature will be limited so that only the information necessary to implement the accommodation or protective measure is provided. In the event it is necessary to disclose information about a victim in order to provide an accommodation or protective order, the College will inform the victim of that necessity prior to the disclosure, including which information will be shared, with whom it will be shared and why.

### **Procedures for Disciplinary Action:**

Allegations of domestic violence, dating violence, sexual assault or stalking will be processed through the College's Equal Opportunity, Discrimination, and Harassment Policy and/or the College's Sexual Harassment Policy & Investigative Procedures. A Complainant may file a Formal Complaint with the Title IX Coordinator in person, by regular mail, or by email. No person may submit a Formal Complaint on the Complainant's behalf.

The resolution procedures are invoked upon a report being made to the Title IX Coordinator. Once a complaint is made, a designated investigator will commence the investigatory process within a reasonable amount of time and will obtain information from the person making the initial report, such as dates, times, locations and descriptions of relevant events, name and contact information for the parties and witnesses, and identification of any related documents.

During the investigation, both parties will each have an equal opportunity to describe the situation and present witnesses and other supporting evidence. The investigator will review the statements and evidence presented and may, depending on the circumstances, interview others with relevant knowledge, review documentary materials, and take any other appropriate action to gather and consider information relevant to the complaint. Upon completion of the investigation, the investigator will prepare a report detailing the findings. If there is a finding of a policy violation, the report will also include proposed remedial measures. Upon approval of the Academic President, the report shall become final

and the investigator will notify the parties of the outcome. There is no right of appeal within the College.

Resolution timeframe will be concluded as outlined in either the Sexual Harassment Policy & Investigative Procedures or the Procedures for Investigating Complaints of Discrimination depending on the nature of the allegation.

The procedure for addressing disciplinary proceedings can be found in the campus catalog under the Student Code of Conduct Section. Similarly, this information can be found on our website under Equal Opportunity, Discrimination, and Harassment Policies. [Here](#), you can download and view our policies and investigative procedures.

### **Rights of the Parties in an Institutional Proceeding:**

During the course of the process described in the previous section, both the accuser and the individual accused of the offense are entitled to:

1. A prompt, fair and impartial process from the initial investigation to the final result.
  - A prompt, fair and impartial process is one that is:
    - Completed within reasonably prompt timeframes designated by the institution's policy, including a process that allows for the extension of timeframes for good cause, with written notice to the accuser and the accused of the delay and the reason for the delay.
    - Conducted in a manner that:
      - Is consistent with the institution's policies and transparent to the accuser and the accused.
      - Includes timely notice of meetings at which the accuser or accused, or both, may be present; and
      - Provides timely access to the accuser, the accused and appropriate officials to any information that will be used during the informal and formal disciplinary meetings and hearings.
    - Conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused.
  
2. Proceedings conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
  -

Such training addresses topics such as relevant evidence and how it should be used during a proceeding, proper techniques for questioning witnesses, basic procedural rules for conducting a proceeding, and avoiding actual and perceived conflicts of interest.

3. The same opportunities to have others present during any institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice. The institution may not limit the choice of

advisor, but may establish limits regarding the extent to which that advisor may participate in the proceeding, as long as those limits apply equally to both parties.

4. Have the outcome determined using the preponderance of the evidence standard .
5. Simultaneous, written notification of the results of the proceeding, any procedures for either party to appeal the result, any change to the result, and when the result becomes final. For this purpose, “result” means “any initial, interim and final decision by an official or entity authorized to resolve disciplinary matters” and must include the rationale for reaching the result and any sanctions imposed.

### **Possible Sanctions or Protective Measures that the College May Impose for Dating Violence, Domestic Violence, Sexual Assault or Stalking Offenses:**

Following a final determination in the institution’s disciplinary proceeding that dating violence, domestic violence, sexual assault, or stalking has been committed, the institution may impose a sanction depending on the mitigating and aggravating circumstances involved. The possible sanctions include: warning; reprimand; probation; loss of privileges; suspension or expulsion/termination; restriction on eligibility to represent the College at any official function. If a suspension is imposed on a student, it may be for part of a term, a full term, or an entire academic year. An employee may be suspended for any length of time determined appropriate by the Associate Director of Human Resources. Following a suspension, the individual will be required to meet with the Dean (student) or Associate Director of Human Resources (employee) to discuss re-entry and expectations going forward.

In addition, the College can make available to the victim a range of protective measures. They include, but are not necessarily limited to, the following: forbidding the accused from communicating with the victim, other institutional no-contact orders, security escorts, modifications to academic requirements or class schedules, and changes in working situations.

### **Publicly Available Recordkeeping:**

The College will complete any publicly available recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifiable information about victims of dating violence, domestic violence, sexual assault, and stalking who make reports of such to the College to the extent permitted by law.

### **Victims to Receive Written Notification of Rights:**

When a student or employee reports to the College that he or she has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the College will provide the student or employee a written explanation of his or her rights and options as described in the paragraphs above.

### **Sex Offender Registration Program:**

The Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to advise members of the campus community where they can obtain information provided by the state concerning registered sex offenders. It also requires sex offenders to notify the state of each institution of higher education in the state at which they are employed or enrolled or carrying on a vocation. The state is then required to notify the College of any such information it receives. Anyone interested in determining whether such persons are on this campus may do so by contacting the Office of Regulatory Affairs and Compliance at [compliance@galencollege.edu](mailto:compliance@galencollege.edu). State registry of sex offender information may be accessed at the following link: <http://kspsor.state.ky.us/>

## **Timely Warnings and Emergency Response**

### *Timely Warnings*

In the event of criminal activity occurring either on campus or off campus that in the judgment of the Dean, Regional Director of Campus Operations, and the Office of Regulatory Affairs and Compliance constitutes a serious or continuing threat to members of the campus community, a campus-wide “timely warning” will be issued. Examples of such situations may include a sexual assault or a series of motor vehicle thefts in the area that merit a warning because they present a continuing threat to the campus community. Warnings will be communicated to students and employees via one or more of the methods discussed later in this section. Updates to the warnings will be provided as appropriate.

Anyone with information warranting a timely warning should immediately report the circumstances to:

- Regional Director of Campus Operations, Marshall Moore; 502-410-6230; [mmoore@galencollege.edu](mailto:mmoore@galencollege.edu)
- The Office of Regulatory Affairs and Compliance , [compliance@galencollege.edu](mailto:compliance@galencollege.edu)

The College has communicated with local law enforcement asking them to notify the College if it receives reports or information warranting a timely warning.

### *Emergency Response*

The College has an emergency management plan designed to ensure there is a timely and effective response in the event of a significant emergency or dangerous situation occurring on campus involving an immediate threat to the health or safety of members of the campus community. Such situations include, but are not limited to: tornadoes, bomb threats, chemical spills, disease outbreaks, fires, active shooters, etc. The College has communicated with local police requesting their cooperation in informing the College about situations reported to them that may warrant an emergency response.

Students, staff and visitors are encouraged to notify the Regional Director of Campus Operations, Marshall Moore at Regional Director of Campus Operations, Marshall Moore of any emergency or potentially dangerous situation.

The Dean and Regional Director of Campus Operations will access available sources of information from campus administrative staff and local authorities to confirm the existence of the danger and will be responsible for initiating the institution’s response and for marshaling

the appropriate local emergency response authorities for assistance. Depending on the nature of the emergency, other College departments may be involved in the confirmation process.

Once the emergency is confirmed and based on its nature, the Dean and Regional Director of Campus Operations will consult with other appropriate College officials to determine the appropriate segment or segments of the College community to be notified.

The Regional Director of Operations and Regulatory Affairs in collaboration with other appropriate personnel, will determine who should be notified, and will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Depending on the segments of the campus the notification will target, the content of the notification may differ. When appropriate, the content of the notification will be determined in consultation with local authorities. Also as appropriate, the notification will give guidance as to whether its recipients should shelter in place or evacuate their location.

Galen has partnered with Rave Alert, an emergency notification alert network, to provide a communication system to Galen students and employees. The Rave Alert Network is capable of sending simultaneous emergency notifications from Galen via text message, email and/or voice message. The system has been specifically designed to rapidly communicate time-sensitive information to multiple people simultaneously and is a primary communication source during campus emergencies. A Rave Alert notification will contain a brief summary of the situation and actions the message recipient should take. These notifications will notify all students, all employees, or all students and employees. In addition to these notifications, facilities management can also lock down main entrance/exit doors to the campus, upon request from the campus Dean.

The Regional Director of Operations and Regulatory Affairs will direct the issuance of emergency notifications, which will be accomplished using one or more of methods discussed later in this section, depending on the nature of the threat and the segment of the campus community being threatened.

Campus administrators disseminate information to the larger community by contacting local radio and television stations, as well as having the information posted on Galen's website.

#### *Methods for Issuing Timely Warnings and Emergency Notifications*

The method(s) listed below may be utilized when the College issues a timely warning or emergency notification to the campus community.

| <b>Method</b>  | <b>Sign-Up Instructions</b>   |
|--|---|
| Rave Alert (text message, email, and/or voice message) | Register for approved Galen College of Nursing emergency communications and other important information via text message and email at <a href="https://www.getrave.com/login/galencollege">https://www.getrave.com/login/galencollege</a> . |

### Testing & Documentation

The College tests its emergency response and evacuation procedures at least once a year. The tests may be announced or unannounced. Also, at various times the Incident Assessment Team will meet to train and test and evaluate the College's emergency response plan.

The Office of Regulatory Affairs and Compliance maintains a record of these tests and training exercises, including a description of them, the dates and times they were held and an indication of whether they were announced or unannounced. In connection with at least one such test, the College will distribute to its students and employees information to remind them of the College's emergency response and evacuation procedures.

### **Crime Statistics**

The statistical summary of crimes for this College over the past three calendar years follows:

| Crime  | On Campus |      |      | Non Campus |      |      | Public Property |      |      |
|--|-----------|------|------|------------|------|------|-----------------|------|------|
|  | 2020      | 2019 | 2018 | 2020       | 2019 | 2018 | 2020            | 2019 | 2018 |
| Murder/Non-Negligent Manslaughter            | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Manslaughter by Negligence                   | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Rape   | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Fondling                                     | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Statutory Rape                               | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Incest                                       | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Aggravated Assault                           | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Burglary                                     | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Robbery                                      | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 1    |
| Motor Vehicle Theft                          | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Arson  | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Arrest - Liquor Law Violation                | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Arrest - Drug Abuse Violation                | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Arrest - Weapon Violation                    | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Disciplinary Referral - Liquor Law Violation | 1         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Disciplinary Referral - Drug Abuse Violation | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Disciplinary Referral - Weapon Violation     | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Domestic Violence                            | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Dating Violence                              | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |
| Stalking                                     | 0         | 0    | 0    | 0          | 0    | 0    | 0               | 0    | 0    |

\* The College does not have on-campus student housing facilities.

### **Hate crimes:**

2020: No hate crimes reported.

2019: No hate crimes reported.

2018: No hate crimes reported.

**Crimes unfounded by the College:**

2020: 0 unfounded crimes.

2019: 0 unfounded crimes.

2018: 0 unfounded crimes.

**Statistics for unfounded crimes provided by law enforcement agencies:**

2020: 0 unfounded crimes.

2019: 0 unfounded crimes.

2018: 0 unfounded crimes.

**Data from law enforcement agencies:**

- The data above reflects statistics provided from law enforcement agencies related to crimes that occurred on the College's Clery Geography.